REPORT

Tonkin+Taylor

Contaminated Site Management Plan

Category 1 Areas

Prepared for Christchurch International Airport Ltd Prepared by Tonkin & Taylor Ltd Date April 2019 Job Number 53920.2000.v4





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Document Control

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Document Control (Continued)

This report has been prepared for the exclusive use of our client Christchurch International Airport Ltd, with respect to the particular brief given to us and it may not be relied upon in other contexts or for any other purpose, or by any person other than our client, without our prior written agreement.

This report has been prepared in general accordance with national guidance and standards for conducting ground contamination-related desk study investigations in New Zealand. This includes compliance with the general format described in the Ministry for the Environment (MfE) Contaminated Land Management Guideline No. 1 *"Reporting on Contaminated Sites in New Zealand"*.

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1 Introduction

1.1 Basis for the procedures

Tonkin & Taylor Ltd (T+T) has undertaken a Preliminary Site Investigation (PSI) on the Christchurch International Airport campus to identify current or historical uses at the site with the potential to cause ground contamination. This PSI informs a global consent under the Resource Management (National Environmental Standard for Assessing and Managing Contaminants in Soil to Protect Human Health) Regulations 2011 (NES Soil) for soil disturbance, the removal and replacement of fuel storage systems and for land use changes.

Category 1 areas are those that have been used for one or more high-risk HAIL activities, possibly in addition to multiple medium- and/or low-risk HAIL activities. The classification of HAIL activities is described in Section 1.2 of the campus-wide Site Management Plan (SMP)¹, to which this document is appended. The boundaries of Category 1 areas are presented in Figure 3, Appendix A of the SMP. Ground contamination investigations have been undertaken on a number of HAIL sites within Category 1 areas. These investigations have not been assessed for methodology, results, or reliability.

All soils excavated from Category 1 areas shall be assumed to be contaminated unless testing has indicated otherwise and the requirements of this SMP shall apply.

Soil management procedures for this Category reflect the high potential for encountering at least one of the following:

- Hydrocarbon contamination in soils (surface or subsurface) and/or groundwater; and/or
- Landfill materials containing a wide range of contaminants including asbestos (fragments or free fibres).

Procedures are included to address the potential risks associated with airborne contaminants (e.g. dust, fibres), hydrocarbon odours, free hydrocarbon product and volatile organic compounds (VOCs) as well as the removal/management of subsurface structures (e.g. asbestos containing material (ACM) cement pipes, underground tanks (USTs), conveyance lines, and sumps). For asbestos in soils, the procedures in this plan are for low levels of asbestos in soils and for earthworks being undertaken as either asbestos related works or unlicensed asbestos works under the Health and Safety at Work (Asbestos) Regulations 2016 (refer to Appendix B). The Contaminated Land Specialist and/or CIAL shall provide confirmation of the status of the earthworks under the Asbestos Regulations before commencement.

Excavations shall proceed in accordance with the procedures in Sections 2 and 3 (following) to ensure the early identification and containment of any contaminants encountered. Where possible, the excavation shall also be undertaken in a manner which allows soils of different type/composition/contaminant levels to be kept separate. For instance excavated material containing hydrocarbons shall, where possible, be kept separate from uncontaminated soils. If this is carried out the better material may be able to be disposed at a lower cost, following sampling and testing, potentially reducing the overall project costs.

Removal and/or replacement of fuel storage systems may also be carried out in Category 1 areas. Specific measures for the removal of fuel storage systems are set out in 2.3.4 of this SMP, and are consistent with Ministry for the Environment (MfE) guidelines².

¹ Site Management Plan, Excavation and handling of contaminated soils at Christchurch International Airport – T+T reference 53920v2 – April 2019.

² Ministry for the Environment - Guidelines for Managing Petroleum Hydrocarbon Contaminated Sites in New Zealand (revised 2011).

Daily inspections are mandatory during any excavation works in Category 1 areas and shall be undertaken by the Site Environmental Supervisor with the Contaminated Land Specialist providing guidance as requested by the Site Environmental Supervisor (refer SMP Section 2.1).

1.2 Site management

The following are key aspects of site management during all earthworks on Category 1 areas:

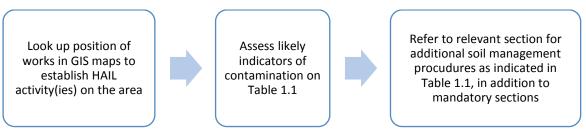
- The contractor shall advise CIAL's Environmental Manager at least one day prior to commencement;
- The site Hazard Board shall include information pertaining to the contamination likely to be identified (refer Table 1.1). The Contractor's details shall be provided on the Hazard Board;
- Personal protective equipment (PPE) relevant to the expected contamination shall be available on site (Section 5);
- The site shall remain secured during non-working hours to prevent access by the public or unauthorised personnel; and
- Appropriate earthworks controls (Section 2) shall be established prior to works commencing.

1.3 Identification of contamination

The most significant contaminants likely to be identified in Category 1 areas are hydrocarbons and asbestos in landfill materials; however Category 1 areas may have also been used for medium-risk and low-risk HAIL activities so there is potential for additional contaminants (e.g. pesticides and metals such as lead). Indicators that contamination may be present include:

- A hydrocarbon odour (typically smells like petrol, diesel, kerosene etc.);
- Other abnormal odours not normally associated with soil;
- Discoloured soil (i.e. areas of soil with dark staining, abnormal or unnatural colouring);
- An oily substance or sheen on the surface of soil, or on the surface of water in the excavation; and
- Soil with waste material or building debris (e.g. plastics, metal, bricks, timber, asbestos containing materials etc.) indicating the ground has been filled.

In order to identify HAIL activities that have occurred on a proposed work area and potential indicators of likely contamination, the following procedure should be followed:



There may be situations where the development of specific site management procedures are needed in addition to the procedures outlined in this document, depending on the nature of the excavations and the HAIL activity. For example, excavations in areas with organic waste or former military emplacements require specialist advice that is not within the scope of this document. Table 1.1 summarises the range of likely contaminants that may be encountered in Category 1 and instances where specialist advice is required prior to earthworks.

Type of HAIL activity	Potential Contaminants	Identification of Contamination	Sections	
	Gasworks waste Polycyclic aromatic hydrocarbons (PAHs) benzene, toluene, ethylbenzene, and xylenes (BTEX), heavy metals, cyanide.	Fine black gravels, ash, hydrocarbon odours.	2.3.1, 2.3.3, 5.2.1 to 5.2.3 inclusive.	
 Landfilling (Activity G3), with landfill materials possibly including gasworks waste, asbestos containing materials 	Asbestos (e.g. ACM fragments, friable asbestos and free fibres).	Visual identification of ACM fragments (e.g. Super 6 sheeting). Asbestos fibres in soil may not be visible, soil sampling and laboratory analysis required.	Appendix B.	
 containing materials (ACM), chemical waste. Waste disposal to land (Activity G5). 	Chemical waste Common contaminants include: total petroleum hydrocarbons (TPH), VOCs, semi-volatile organic compounds (SVOCs), solvents, acids/bases, biocides.	Hydrocarbon odours, oily sheen on the surface of soil or water, black stained soil.	2.3.1 to 2.3.4 inclusive, 5.2.1 to 5.2.3 inclusive.	
	Domestic/organic waste Wide range of contaminants dependent on waste composition, possible generation of landfill gases.	Strong odours (H2S, 'rotten' odours), visible refuse.	Specific site management procedures required.	
• Corrosives bulk storage (Activity A4).	Various acids and bases.	Stressed vegetation.	2.3.1, 5.2.3.	
Commercial printers (Activity A15).	Solvents, metals, acids and bases.	Stained ground, stressed, vegetation, solvent odours.	2.3.1, 2.3.3, 5.2.3.	
 Persistent pesticide storage or use (Activity A10). 	Metals and organochlorine pesticides (OCPs).	Stained ground, stressed vegetation.	2.3.1.	
 Spray race (sheep dip) operations (Activity A8). Woolebods (Activity) 				
• Woolsheds (Activity A16).				

 Table 1.1:
 Specific HAIL activities, key contaminants and additional management sections

Туре о	of HAIL activity	Potential Contaminants	Identification of Contamination	Sections	
dru che	prage tanks or ums for fuels, emicals, or liquid ste (Activity A17).	Hydrocarbons including BTEX, PAHs, solvents, heavy metals including lead.	Hydrocarbon odours, oily sheen on the surface of soil or water, black stained soil.	2.3.1 to 2.3.4 inclusive, 5.2.1 to 5.2.3 inclusive.	
	troleum depots tivity A13).				
	vice stations tivity F7).				
	gineering rkshops (Activity).				
stoi mai	ohalt of bitumen rage or nufacture rtivity E2).				
	hicle workshops tivity F4).				
rec	gine conditioning ctivity F3).				
-	nsformers and ostations (Activity).	PCBs, hydrocarbons, copper, tin, lead and mercury. Asbestos in substations.	Stained ground, likely to be localised. Asbestos sheeting, insulation or cladding.	2.3.1 to 2.3.3 inclusive, Appendix B.	
em (Act • Gre	litary placements tivity C1). enade throwing tivity C3).	PCP, nitroglycerine, heavy metals, fuel oils and solvents.	Visible shot or shells.	Specific site management procedures required.	
cen buil wel and	pestos ACMs e.g. ment pipes, ilding materials, as II as fragments d free fibres in soil tivity E1).	Asbestos (e.g. ACM fragments, friable asbestos and free fibres).	Visual identification of ACM fragments (e.g. Super 6 sheeting). Asbestos fibres in soil may not be visible, soil sampling and laboratory analysis required.	Appendix B.	
	ctroplating tivity D3).	Metals, cyanide, fluorine, and barium.	Stained ground, likely to be localised.	2.3.1 to 2.3.3.	
-	port facilities and erations (Activity	Hydrocarbons, PAHs, metals, and dioxins.	Stained ground, hydrocarbon odours or sheen.	2.3.1 to 2.3.4 inclusive, 5.2.1 to 5.2.3 inclusive.	
	insport depot tivity F8).	Wide range of contaminants dependent on materials being transported.	Stained ground, likely to be localised.	2.3.1 to 2.3.3 inclusive, 4.2, 4.3.	
con	grating ntamination rtivity H).	Varies depending on source area.	Sheen or odours on groundwater.	2.2.8, 2.3.1 to 2.3.3 inclusive.	

1.4 Post-works verification

Works verification procedures are outlined in Section 5 of the campus-wide SMP and are centred on the use of a works verification form by the Contractor and Contaminated Land Specialist. A copy of the Works Verification Form is included in Appendix A.

2 Soil Management Procedures

These procedures focus on the identification of hydrocarbons within soil and on the surface of ground and surface water, handling procedures for such contaminated soils and groundwater, and appropriate disposal procedures.

All earthworks in Category 1 areas will follow the soil handling procedures in Section 2.2.

Specific procedures/controls for soil disturbance works involving low levels of asbestos in soils are provided in Appendix B.

2.1 Inspection procedures

The Contaminated Land Specialist will attend a tool box meeting prior to excavations commencing to discuss potential soil and groundwater contamination issues that may arise during excavations. The Contaminated Land Specialist will then be on call as required and may inspect the excavations at any time during earthworks, as requested by the Site Environmental Supervisor.

All excavations in Category 1 areas shall be inspected regularly by the Site Environmental Supervisor, with a minimum of one inspection per day. The contents of the inspection are dependent on the types of likely contaminants and will be determined by the Contaminated Land Specialist prior to the commencement of works.

If unforeseen contamination is encountered, the Contaminated Land Specialist shall be contacted to inspect the excavation and advise on the appropriate contaminated soil handling procedures, or soil sampling, if required by the Contaminated Land Specialist.

2.2 General soil handling procedures

The following general handling procedures should be followed where contamination is identified/suspected in any Category 1 area, except where testing of soils has proven soils to be absent of contaminants above published background levels (see Section 2.2.7):

- Consult the CIAL Environmental Manager and Contaminated Land Specialist prior to disturbing soils to determine a suitable receiving facility (if applicable);
- Material excavated shall be loaded by the Contractor directly onto trucks for offsite disposal (refer Section 4), or temporarily stockpiled to prevent contamination of other areas;
- Trucks shall be loaded within the site where runoff and possible spills during loading will be controlled and contained;
- Measures shall be put in place to ensure contaminated soil is not tracked offsite on wheels of trucks;
- Each truck shall have a tracking document³ signed onsite and collected at the receiving facility to track each load of material;
- Trucks shall have their loads covered by tarpaulins during transport of material to the receiving facility. These shall be affixed before leaving site;
- Stockpiling shall be in accordance with Section 2.2.1;
- The Contractor will be responsible for obtaining a permit/manifest from the disposal destination prior to transportation of materials;
- All contaminated material removed from site shall be disposed as per the procedures set out in Section 4.1; and

³ Driver's log sheets will be sufficient as tracking documents.

• All weighbridge dockets shall be retained by the Contractor and provided to the Engineer to the Contract as soon as practicable or within two working days. The Engineer to the Contract is to provide a tracking summary to the CIAL Environmental Manager for all material removed from site.

Health and safety precautions identified in Section 5 shall also be followed.

2.2.1 Stockpiling of contaminated soils

It is possible stockpiling of contaminated soil on site may be required due to phasing of work, or other construction constraints. Where possible stockpiling should be avoided and, if required, the time material is stockpiled shall be minimised as far as is practicable.

Any material from Category 1 areas that requires stockpiling shall be managed by the Contractor as below:

- Sediment control measures shall encircle the stockpile, this may include:
 - Proprietary products (e.g. filter socks); and
 - Silt fences.
- If the stockpile is to be remain for more than 1-2 days and/or if rain is forecast during the time the stockpile is present, the stockpile shall be covered with geotextile or a polythene cover (or a similar material) to prevent rainfall induced erosion;
- Fenced or otherwise secured so that the general public cannot have access to the stockpile; and
- If the material is odorous, odour control measures shall be put in place. This could include covering the material with a polythene cover or instituting a deodoriser system.

2.2.2 Dust generation

From an environmental and human health perspective, dust generated from contaminated soils has the potential to contain contaminants and, during windy conditions, may discharge offsite.

In all Category 1 areas, in addition to the standard dust control practices, the Contractor shall:

- Limit the amount of material to be excavated as much as practicable;
- Dampen any material suspected to contain asbestos or seal with an approved dust suppressant polymer;
- Limit vehicle access onto contaminated areas;
- Use a water truck or portable water sprays in trafficked areas to dampen dust during dry and windy conditions;
- If required, cover stockpile material awaiting laboratory testing/removal to prevent dust generation;
- Visually monitor dust emissions in the vicinity of the excavation until exposed material has been covered by clean material; and
- Avoid work during windy conditions.

When utilising water to control dust, the Contractor shall ensure that:

- The volume of water used for dust suppression does not cause surface ponding or runoff; and
- The application of water does not induce soil erosion and soil pugging.

2.2.3 Stormwater and sediment control measures

Rainwater has the potential to come into contact with contaminated material and become contaminated itself. Contaminated soil may also be entrained in the stormwater and result in the deposition of contaminated sediment. All stormwater at the airport campus is discharged to groundwater via soakpits.

In all Category 1 areas, the Contractor shall ensure that stormwater and sediment control procedures are put in place prior to any ground breaking works commencing and include at a minimum:

- Limiting the duration of exposure of contaminated ground as much as possible;
- Divert clean stormwater away from excavations/exposed soil in contaminated areas;
- If stormwater does enter contaminated areas, contain runoff during rainfall events within the excavation;
- Bund stockpiles as set out in Section 2.2.1; and
- Controlled site exit points and methods to prevent contaminated soils being tracking offsite by vehicles.

Erosion and sediment control plans will be prepared in accordance with the requirements of ECan report R06/23 (February 2007) – Erosion and Sediment Control Guidelines for the Canterbury Region. The purpose of the above stormwater and sediment control measures is to prevent contaminated water from entering groundwater via soakpits.

2.2.4 Cross contamination

To avoid transferring contaminated soils from one location to another, all machinery and equipment shall be decontaminated prior to moving from any Category 1 area to a different location. Decontamination procedures are site-specific and will be determined by the Contaminated Land Specialist prior to the commencement of works. Procedures may include the manual brushing down or washing of vehicles.

2.2.5 Prevention of preferential pathways along pipelines

Installation of pipelines through contaminated soils can provide a preferential flow path, through which contaminants can migrate. When laying pipe work through areas of contaminated soil where the contaminants may interact and migrate with groundwater, measures (such as pipe dams) shall be put in place to prevent these contaminants from travelling along the permeable bedding of the pipeline. Advice on the design of the mitigation measures (pipe dam etc.) shall be sought from the Contaminated Land Specialist.

2.2.6 Procedure for removing and reporting on unforeseen structures

It is possible that subsurface structures with potential to cause ground contamination may be encountered during the works in Category 1 areas. Structures of concern are those associated with the storage, transfer or disposal of fuels, chemicals or wastes. These may include USTs, pipelines, waste tanks or sumps, but do not include structures associated with municipal wastewater.

If unforeseen structures of this type are encountered, the Contaminated Land Specialist shall inspect the structures and advise on handling, disposal, and site validation procedures. Any abandoned drainage lines shall be permanently capped to prevent the migration of contaminants, and inspected by the Contaminated Land Specialist prior to reinstatement.

Underground fuel storage tanks (USTs) are a special case, and a procedure for their removal is set out in Section 2.3.4.

2.2.7 Soil sampling requirements and procedures

Soil sampling required under Section 2.1 shall be undertaken by the Contaminated Land Specialist according to the requirements of the NES Regulations 2012, the "Australian/ New Zealand Standard AS/NZS 5667 11:1998" and the MfE Contaminated Land Management Guidelines No.5⁴. Soil samples shall be collected according to the following procedure:

- The materials encountered shall be described in accordance with the NZ Geotechnical Society "Guidelines for the classification and field description of soils and rocks for engineering purposes";
- Freshly gloved hands shall be used to collect soil samples and shall be placed immediately into 300 ml glass jars;
- Any equipment used to collect the samples shall be decontaminated between sample locations using clean water and Decon 90 (a phosphate-free detergent) or similar; and
- Samples shall be shipped in a chilled container to an IANZ accredited laboratory under chain of custody documentation.

The Contaminated Land Specialist shall identify potential contaminants on the basis of visual and olfactory observations. However, at a minimum they shall include metals (arsenic, chromium, copper, nickel, lead and zinc), TPH, BTEX and PAH. Any evidence of the presence of asbestos shall trigger testing for asbestos content in soil. Other contaminants may be tested for at the discretion of the Contaminated Land Specialist.

The Contaminated Land Specialist shall report the results of any testing to CIAL and the Contractor. It is appropriate to evaluate the results with respect to:

- NES Soil soil contaminant standards for an industrial/commercial land use with respect to protection of human health; and
- Background concentrations for the local area.

2.2.8 Dewatering procedures

It is highly unlikely that groundwater will be encountered in excavations within Category 1 areas. The Contractor shall in the first instance contact the Contaminated Land Specialist to advise if contamination is present. Groundwater and ponded surface water within Category 1 areas shall not be discharged to soakpits without prior approval by the CIAL Environmental Manager to ensure that water quality meets the conditions of CIAL's global stormwater consent (CRC130198).

Disposal shall be to sewer at the discretion of CCC. Treatment of the water may be required prior to disposal. Alternatively, disposal by sucker truck and transport to a Treatment Plant may also be possible.

2.2.9 Imported material procedures

Material imported to site is generally virgin quarry material, site sourced material, certified cleanfill, or topsoil from a garden supplier. Any other soil or aggregate imported to site that is not sourced from a quarry or garden supplier, site sourced, or certified as cleanfill shall be sampled by the Contaminated Land Specialist at a rate of one sample for every 500 m³ and tested for metals and hydrocarbons as well as any other contaminants as determined by the Contaminated Land Specialist. Results must be consistent with expected background, unless otherwise authorised by resource consent conditions at the source location. It is preferable that fill is tested at its source prior to its

⁴ Ministry for the Environment, 2004: Contaminated Land Management Guideline No. 5 – *Site Investigation and Sampling*, revised 2011.

use at the site. Otherwise, if not, the Contractor shall stockpile the fill on site until test results are available.

Rock or aggregate sourced directly from a quarry or supplier does not require testing prior to importation.

2.3 Additional site management procedures

2.3.1 Odour control

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If odorous material is uncovered during excavation works the following odour control measures shall be implemented to prevent a nuisance to neighbouring businesses and to ensure the health of workers:

- All work in the immediate vicinity of odorous material shall cease and the exposed material shall be covered to prevent further discharge of odour. The contractor shall then seek advice from the Contaminated Land Specialist;
- The Contaminated Land Specialist shall assess the potential for volatile compounds and advise on health and safety requirements. Assessment of volatility may include use of a Photoionisation Detector (PID) and soil sampling and testing;
- Wind conditions shall be assessed and if necessary work shall cease until conditions are more favourable for minimising discharge of odour;
- A ventilation or other mitigation system, for example odour suppression sprays, shall be established if covering or natural dispersion is not adequate; and
- Health and safety procedures as set out in Section 5 shall be employed.

2.3.2 Product control

Free flowing petroleum-based product may be encountered in soil on Category 1 sites due to HAIL activities. Petroleum products could include petroleum fuels, solvents, tar and creosote. Petroleum products can discharge from soil if not managed appropriately and may affect the safety of workers, visitors and the general public as well as the environment. Preventing and managing vapour discharges is discussed in Section 2.3.3.

The following procedures shall be implemented at every Category 1 site where there are known or potential free flowing petroleum products. The following procedures may be modified as necessary by the Contaminated Land Specialist in conjunction with the Contractor's Health and Safety Officer (HSO) to ensure a safe working environment for workers is maintained:

- Soil that contains petroleum products shall be handled in a manner which prevents the leaching or drainage of liquid contaminants into underlying and adjacent soils;
- Stockpile soils containing contaminants away from soakpits, and ensure the controls set out in Section 2.2.1 are installed; and
- Where ever possible all storage vessels (including USTs, ASTs, sumps and pipework) shall be drained of hydrocarbons prior to their removal and all openings sealed to prevent the escape of residual petroleum hydrocarbons.

Free flowing petroleum-based product may be encountered on soils in areas that have been subject to petroleum industry activities or storage tanks. If free flowing product is encountered, work shall cease and the Contaminated Land Specialist advised immediately. The Contaminated Land Specialist will advise on containment and disposal procedures, which may include use of a spill kit or removal by sucker truck and disposal at an approved facility.

2.3.3 Control of vapours

Volatile organic compounds (VOCs) are the vapour component of petroleum fuels, solvents, heavy end hydrocarbons such as tar and creosote and can occur as vapour in soil even where a source of the vapours is not present (i.e. product). If vapours are present, hazardous atmospheres may occur and compromise the safety of workers, visitors and the general public.

The following procedures shall be implemented at every project site where there are known or potential vapours. The following procedures shall be modified as necessary by the Contaminated Land Specialist in conjunction with the Contractor's HSO to ensure a safe working environment for workers is maintained:

- Before starting an excavation in a low or high potential for contamination area, the potential for vapour exposure is assessed. If vapours have been identified as potentially present, vapour levels at the excavation site shall be tested;
- Vapour levels shall be measured using a photoionsiation detector (PID), or an alternative vapour monitor. The results shall be compared with Work Place Exposure Standards (Table 2.1) and appropriate PPE selected;
- Wind and temperature conditions affect levels of vapours in the working area. If these conditions change, vapours levels shall be reassessed. If necessary, work shall cease until conditions are more favourable for minimising volatile inhalation risk and odour dispersion;
- Ventilation shall be established if natural dispersion is not adequate; and
- Health and safety procedures as set out in Section 5 shall be employed.

Table 2.1:	Workplace exposure limits
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Exposure scenario	Exposure limit TWA ppm	STEL ppm	
VOCs total (adopted n-hexane limit)	20	60	
Benzene	1	2.5	

Reference: Workplace Exposure Standards and Biological Exposure Indices.

2.3.4 USTs (fuel and other chemicals)

There is high potential to encounter underground storage tanks (USTs) within Category 1 areas. Any USTs and associated pipe work identified within the excavation shall be removed in accordance with the regional plan rules and Ministry for the Environment (MfE) guidelines. The removal procedure, as follows, is appropriate for the removal of USTs formerly containing solvents or petroleum products:

- Notify the CIAL Environmental Manager, who shall contact the Contaminated Land Specialist, as soon as the UST is encountered;
- Notify Environment Canterbury and the Christchurch City Council before any works begin;
- Engage a Contractor certified in removal of fuel/chemical tanks;
- Breakout overlying concrete (if present);
- Expose the top and sides of the tanks by pulling back the overburden soil;
- Seal all upper tank openings;
- Remove concrete anchors;
- Lift the tank from the excavation;

- Seal all lower tank openings, and prepare tanks for transport (e.g. label according to dangerous goods class);
- Remove any obviously contaminated bedding material under direction from the Contaminated Land Specialist;
- Transport the tank offsite to a licensed tank disposal location under the appropriate dangerous goods certification, where they will be purged and cleaned;
- Contaminated Land Specialist to undertake validation sampling and reporting as per the MfE guidelines, this may require the excavation to be left open for a period of 5-7 days; and
- Backfill the excavation with suitable material.

3 Accidental Discovery Protocols

Unexpected soil contamination is likely to be encountered during earthworks at Category 1 Areas. Visual and olfactory indicators of contamination include, but are not limited to, the following:

- Odour (petroleum hydrocarbons, oil);
- Green/yellow discoloured soil which may indicate high levels of copper and chromium;
- Black staining coupled with an odour which may indicate heavy oil/hydrocarbon contamination;
- Black gravel/sand which may be boiler ash materials that could be high in metals and PAHs; and
- Inclusions of deleterious materials including, but not limited to, abrasive blasting sand/agents, asbestos containing materials (e.g. asbestos cement pipes, cladding sheets, brake pads etc), asphalt, bark, cables, cesspit/stormwater sump cleanings, containers, cork tiles, corrugated iron, electrical equipment and insulation, formica, foundry sand, greenwaste, hardboard, household waste, MDF, medical and veterinary waste, metals, paint, painted materials, paper and cardboard, particleboard (chipboard), plywood, road sweepings, sawdust, tar, timber (processed) and wood chips⁵.

The following is a "first response" checklist for the Contractor to follow should visual or olfactory evidence of contamination be encountered during the execution of earthworks.

The presence of other contaminants in high levels may dictate further controls need to be implemented and additional or amended containment/disposal procedures may be required. The first response procedures are designed to provide actions for the Contractor to ensure that contamination is contained while decisions and procedures regarding its management and final disposal are being confirmed.

First Response Checklist:	
Stop work within 10 m of the contamination discovery and isolate the area by taping, coning or fencing off.	
Advise the site controller (e.g. appointed person by the contractor managing the works) who will inform the CIAL Environmental Manager as soon as practicable.	
Implement contaminated soil Health and Safety procedures.	
Update the site Hazard Board and prevent access to the area by unnecessary personnel.	
The contractor and/or CIAL Environmental Manager must advise the Contaminated Land Specialist to inspect and advise of specific controls if appropriate.	

⁵ MfE A guide to Management of Cleanfills 2002 – Unacceptable materials.

4 Soil Disposal

4.1 Disposal of contaminated soil

All soils excavated from Category 1 areas shall be assumed to be contaminated unless testing (previous investigations or as per Section 2.2.7) has indicated that soils are uncontaminated. Contaminated soils shall be kept separate from other excavated material where possible in order to minimise disposal costs.

If sampling is required, as determined by the Contaminated Land Specialist, it can be undertaken in situ (pre testing prior to excavation) or following excavation from stockpiles. All sampling must be undertaken by a Contaminated Land Specialist⁶. Contractors should be aware that laboratory testing takes **AT LEAST 5-7 working days and methodology should account for this potential delay.**

The results of the testing will dictate the disposal locations. Broad guidelines are as follows:

- If the levels of contaminants are consistent with background concentrations (or specific cleanfill consent conditions) then these materials may be disposed of to cleanfill (subject to approval from the cleanfill operator; see Section 4.3);
- If the levels of contaminants are greater than background but less than the Burwood Landfill acceptance criteria then these materials can be disposed of within the Burwood Landfill, subject to CCC approval, in the locations directed by the site operator;
- If the levels of contaminants exceed the Burwood Landfill acceptance criteria, pre-treatment may be necessary or disposal shall be sought at facilities licensed to accept such waste (e.g. Texco, Kate Valley Landfill); and
- Excavated materials containing asbestos require disposal to a facility licensed to accept this waste type (e.g. Kate Valley Landfill) with the prior approval of the operator.

Re use of materials within the airport campus may be possible based on discussion with CIAL Environmental Manager.

Records of the material disposed (weighbridge dockets etc.), and the location of disposal shall be kept for all loads and provided to the Engineer to the Contract and CIAL Environmental Manager as soon as practicable.

4.2 Disposal of hydro excavation materials

Materials from all hydro excavation (slurry etc.) works undertaken at Category 1 sites must only be disposed of at the designated location at the Burwood Landfill (or similarly licensed facility) as directed by the facility's operator.

⁶ Where pre-testing is required for disposal or health and safety purposes then testing shall be undertaken in accordance with Ministry for the Environment Contaminated Land Management Guidelines. All testing shall be undertaken by a Contaminated Land Specialist. Analysis results will be compared to the receiving facility acceptance criteria and most recent and relevant human health assessment criteria.

4.3 Disposal of un-contaminated soil

Soils from Category 1 that have been pretested and proven to be uncontaminated⁷ may be transported to cleanfill for disposal, subject to approval from the cleanfill operator, or retained on site.

The loading of trucks and transport to the cleanfill shall be as per standard soil handling procedures.

Records of the material disposed, and the location of disposal should be kept and provided to the Engineer to the Contract and CIAL Environmental Manager as soon as practicable.

⁷ Soils are uncontaminated for the purposes of disposal to cleanfill if they meet the relevant resource consent conditions of the receiving cleanfill.

5 Health and Safety Procedures

This Health and Safety Plan (HSP) relates to the risk to workers as a result of high potential for significant ground contamination. These are additional to standard health and safety requirements of the Contractor during excavation works.

5.1 General requirements

Health and Safety requirements shall be managed through site specific and job specific safety authorisations (JSAs). The following procedures are to be used as a guide for the preparation of these JSAs. The following procedures deal with health and safety matters relating to contaminated ground only and do not cover other hazards on site.

These general procedures are designed as a base level for all sites, and are designed to cover the generic health and safety set up and controls related to contaminated ground. Specific hazard management procedures for Category 1 areas are provided in latter parts of this section, depending on the HAIL activity present.

5.1.1 Site establishment

The following shall be put in place by the Contractor prior to ground works commencing:

- The site will be fenced 1.8 m secured fencing to restrict entry to authorised workers and prevent access by the general public. Appropriate warning signs (e.g. "Restricted entry", "Danger open excavations") shall be erected around the fenced site;
- Health and safety site specific inductions and daily prestart meetings shall be completed; and
- Health and safety facilities as required by the hazard management procedures, such as wash facilities, personal protection equipment stores and first aid points shall be provided.

5.1.2 General safety requirements

Contractor's staff, sub-contractors and visitors shall be required to undergo a site specific safety induction before entering and/or commencing work. The purpose of the safety induction is to make sure staff, sub-contractors and visitors are aware of the hazards related to contaminated soil relevant to the site, safe working procedures, safety equipment and requirements and the action plan in case of an emergency.

The Contractor shall appoint an HSO for the duration of the works. The HSO shall be responsible for ensuring health and safety procedures are adhered to and that the risks associated with the potential hazards are controlled.

The following general safety procedures shall be followed by all staff entering and/or working in the immediate area of the project activities:

- All incidents shall be reported to the HSO;
- Workers shall be made aware of potential hazards on site so they can be identified and appropriate control measures can be taken to ensure the safety of workers, and passers-by;
- Site workers shall avoid unnecessary contact with site soils;
- Site workers shall avoid exposure to asbestos containing material;
- Site workers shall wear personnel protective clothing and equipment as outlined in Section 5.1.4;
- A first aid kit and fire extinguisher must remain and be available on site at all times; and
- Hand washing facilities must be provided onsite.

5.1.3 Hazard identification

Works within Category 1 sites can be expected to encounter a range of contaminated ground, and the measures in this section are designed to protect workers from general exposure to the following contaminants:

- Heavy metals;
- Hydrocarbons (fuels, oils and greases);
- Solvents;
- Asbestos; and
- Volatile contaminants.

Exposure to the above can result in acute and long term adverse health effects, some of which manifest themselves long after the exposure occurs. It is important that the HSO makes the workers aware of these risks and the importance of complying with the procedures set out in this document.

Workers on contaminated sites can also be subject to unusual stresses, for example, manual work while wearing dust masks or respirators, or exposure to elevated concentrations of contaminants. It would be recommended that the Contractor undertakes continual monitoring and checks that any site workers in Category 1 areas do not have any pre-existing condition which might place them at risk as a result of such stresses.

The HSO shall ensure that all personnel are familiar with the application and use of the equipment and procedures specified in this plan, in addition to your standard Site Safe procedures before commencement of site work. **No personnel are to commence work without prior knowledge and understanding of this plan and with the Contractors safety requirements.**

5.1.4 General hazard minimisation procedures

Works undertaken in Category 1 areas are highly likely to encounter contaminated soil and groundwater. Therefore it is appropriate for all workers, sub-contractors and visitors adopt the contractor's health and safety measures to prevent exposure to potentially contaminated soils. The procedures set out below aim to prevent workers, sub-contractors and visitors being exposed to the soils by use of appropriate PPE as well as behavioural practices.

Specific procedures for managing low levels of asbestos in soils are provided in Appendix B.

Workers may be exposed to contaminants via the ingestion of soil, skin contact with contaminated soil or inhalation of vapours. To prevent this exposure, the following procedures must be followed by workers who are likely to come into contact with soil or contaminants:

- Wear cloth coveralls;
- The cloth coveralls shall be removed at the end of each day and shall be stored at the work site. <u>The coveralls shall not be left in vehicles or taken home</u> (this is to prevent tracking contaminated material to the workers' homes);
- The coveralls shall be laundered weekly by a commercial laundry, unless heavily soiled in which case they shall be washed daily. The coveralls shall under no circumstances be taken home and washed;
- Wear P2 dust masks during dusty conditions;
- All staff physically involved in excavations, handling soil or working in excavations shall wear chemical resistant disposal gloves which shall be regularly changed;
- Minimise hand to mouth contact;
- Wash hands and face prior to eating, drinking using the toilet or smoking; and

• Do not eat or drink within the excavation area.

The Contractor must review any new work element and continually monitor and assess whether there are any new associated hazards, and whether these can be eliminated, isolated or minimised. If these hazards are related to ground contamination, the Contractor shall seek advice from the Contaminated Land Specialist. The Contractor shall then instruct all staff, sub-contractors and visitors on the health and safety procedures associated with the new hazard.

5.2 Additional hazard management for specific Category 1 areas

The following sections outline the measures to minimise the effects of the hazards associated with specific HAIL activities as identified in Table 1.1.

5.2.1 Confined spaces

The Contractor shall review the current Australian Standard AS2865⁸ and the Confined Spaces Code of Practice⁹ to determine if works (e.g. excavations or trenching) meet the definition of a confined space and require notification to WorkSafe New Zealand.

If works meet the confined space criteria, they shall be undertaken in accordance with the procedures outlined in the current version of AS2865, the Code of Practice, and the WorkSafe New Zealand fact sheet¹⁰. In general, this will require the following:

- Persons entering excavations shall to be trained and competent in confined space entry;
- The Contractor shall provide an appropriate emergency response plan (ERP);
- The Contractor shall obtain any necessary permits; and
- Any safety and rescue equipment specified in the aforementioned documents shall be present at the commencement of works.

It is the responsibility of the Contractor to ensure their staff are trained, have practiced the ERP and comply with all the relevant regulations relating to confined space entry.

5.2.2 Ignition risk control

Volatile components have the potential to produce an ignition risk if present in air at levels above the lower explosive limit (LEL). In addition to any procedures established by WorkSafe New Zealand, the following sets out the general procedures that the Contractor shall follow for monitoring the presence of gases and mitigating potential ignition risk:

- Only use machinery that is suitable for work in a flammable atmosphere;
- A LEL meter shall be onsite at all times, placed as near as practical to the excavation face of all excavated areas and monitoring the atmosphere continuously;
- No work shall be undertaken while ignitable gases are present above the LEL. Alternatively, where necessary, a ventilation system shall be established to dissipate ignitable gases to below the LEL; and
- A suitable fire extinguisher must be kept on site at all times.

⁸ Safe Work Australia. AS 2865-2009 *Confined spaces*.

⁹ Safe Work Australia (February 2014). *Confined Spaces Code of Practice.*

¹⁰ WorkSafe New Zealand (August 2017). Quick Guide – *Confined spaces: Planning entry and working safely in confined space.*

5.2.3 Inhalation of toxic gases

If there is potential to encounter toxic gases, the Contractor shall reference the WorkSafe New Zealand Workplace Exposure Standards (WES) prior to the commencement of works to establish the current Time Weighted Average (TWA) and Short Term Exposure Limit (STEL) for likely contaminants, as well as any appropriate measures if the TWA and/or STEL are exceeded. In addition to any chemical-specific protocols, the following general measures shall be undertaken to minimise the risks associated with exposure to toxic gases:

- Before the start of work each day, and following any break longer than 15 minutes, the atmosphere in the area of works shall be tested and recorded;
- All staff working the excavations shall wear personal gas meters;
- Appropriate respiratory protection shall be provided by the Contractor to all workers, including half or full face respirators equipped with the cartridges that are suitable for likely contaminants;
- The Contractor is responsible for providing workers with training in the correct use of respiratory protection and ensuring that it is used where appropriate; and
- Appropriate protection measures (e.g. use of respiratory protection or cessation of works) shall be undertaken if the applicable WES is exceeded.

Works Verification Form – High Risk Sites						
Job Name:						
Location:						
Duration:						
Summary of Works:						
Contaminated soil/water identified (if yes, detail actions undertaken)						
		Cleanfill:				
Material disposed (fill name and volume	e disposed)	Managed Fill:				
		Landfill:				
		Source:				
Imported material:		Volume:				
Test results (including validation sampling)						
Form completed by:		<u>. </u>		Date:		
Project Manager				Signed:		
Contaminated Land Specialist				Signed:		

B1 Introduction

Prior to works commencing the Contaminated Land Specialist and/or CIAL shall inform the contractor of the status of the works under the Asbestos Regulations.

This appendix provides additional controls and procedures to Sections 2, 4 and 5 of the SMP for use by CIAL and their contractor(s) in relation to control measures to be employed during earthworks disturbing low levels of asbestos in soils pursuant to the Asbestos Regulations¹¹. WorkSafe NZ has prepared an ACoP¹² and NZ Asbestos in soil Guidelines¹³ which provides includes provisions for what controls are required to disturb asbestos in soil depending in part on the quantities of asbestos present in the soils. For asbestos fines and fibrous asbestos (AF, FA respectively) in soils, these are:

- ≤0.001% w/w AF/FA unlicensed asbestos works; and
- >0.001% to ≤0.01% w/w AF/FA asbestos related works.

For bonded asbestos containing material (ACM), these are:

- ≤0.01% w/w ACM unlicensed asbestos works; and
- >0.01% to \leq 1% w/w ACM asbestos related works.

NOTE - Where the asbestos content in soils is <u>more</u> than the levels above, the disturbance of such materials/soils shall be either Class A or Class B asbestos removal works. Such work will require the preparation of a task specific asbestos removal control plan (Asbestos Regulations – Regulation 32 and ACoP Section 26). <u>This is beyond the information presented in this appendix</u>.

CIAL and/or the contractor will need to engage the services of licensed asbestos removalist to prepare the asbestos removal control plan and undertake such works.

The controls and procedures presented herein are **mandatory** for all persons (employees, contractor and sub-contractors) disturbing soils containing low levels of asbestos (i.e. $\leq 0.01 \%$ w/w AF/FA and/or $\leq 1 \%$ w/w ACM).

B2 Personnel training

Staff engaged in undertaking either asbestos related works or unlicensed asbestos works shall complete a general site induction as well as a specific asbestos in soils induction before commencement of the works. The asbestos induction shall be delivered by the Site Environmental Supervisor and Contaminated Land Specialist and include the following topics:

- Nature and extent of asbestos contaminated soils or materials;
- Site layout including internal separation of works areas including support zone and works area where the asbestos controls apply, as well as and entry/egress points;
- Personal decontamination procedures;
- Use of personnel protective equipment including respiratory protective equipment; and
- Accidental discovery protocols (i.e. Section 3 of SMP) and emergency procedures.

B3 Air monitoring

Air monitoring shall be undertaken during the first 3 days of earthworks disturbing asbestos in soils.

¹¹ Health and Safety at Work (Asbestos) Regulations 2016.

 ¹² Worksafe New Zealand – Approved Code of Practice for the Management and Removal of Asbestos (November 2016).
 ¹³ BRANZ – New Zealand Guidelines for Assessing and Managing Asbestos in Soil (November 2017).

Air monitoring shall be undertaken by either the Contaminated Land Specialist or Competent Person¹⁴ and the samples analysed at an accredited laboratory⁴. Sampling shall be undertaken in accordance with the procedures of the ACoP (Section 30).

Air monitoring shall be undertaken from a number of stations determined by the Contaminated Land Specialist/Competent Person and based on the spatial extent of earthworks, prevailing wind directions, proximity of sensitive neighbours and type of earthworks activity (e.g. impact rolling, excavation and truck loading).

Each day's results shall be reviewed against the trace level in air level <0.01 fibres/mL¹⁵ criterion. If all monitoring results from the 3 days <u>are below</u> this level, the Contaminated Land Specialist/Competent Person can propose changing the status of the works under the Asbestos Regulations (e.g. to unlicensed asbestos removal works).

Further air monitoring shall be undertaken if site conditions or earthworks methodology change. The contractor's Site Environmental Supervisor and/or site foreman shall inform CIAL and the Contaminated Land Specialist/Competent Person immediately if there is a change in conditions (e.g. accidental discovery protocols – SMP Section 3).

B4 Works area and signage

Access to the asbestos works area (i.e. where the soils containing low levels of asbestos will be disturbed) shall be strictly controlled at all times and limited to the following personnel only:

- Loader/excavator driver(s);
- Lorry driver(s) including water cart;
- Plant operator(s) (e.g. grader, dozer, excavator, compactor); and
- Contaminated Land Specialist and/or Competent Person.

If other personnel need to undertake activities in the works area, they shall be inducted per Section B2.

Before earthworks commence on site (i.e. soil disturbance), internal barriers/fencing shall be installed and used (e.g. stakes and rope, fence panels) to separate the earthworks area and adjacent support zone (see Figure B1). Perimeter fencing shall comprise interlinked fence panels (or another suitable alternative) to impede access by the public. Ingress/egress of the works area by personnel shall be managed through the decontamination area (see Section B7.1). Site plant shall not leave the works area until it has completed decontamination (see Section B7.2).

The site Hazard Board (located by main site entrance) shall include details pertaining to the asbestos related works/unlicensed asbestos works.

Signage shall be placed at regular intervals around the works area on the internal barrier/fencing stating access is restricted to trained and site inducted personnel only and that an asbestos hazard is present.

No plant involved in other site activities (e.g. delivering construction materials) shall use the works area until completion of all asbestos works (see Section B10 below).

¹⁴ Asbestos Regulations – Regulation 3 – Competent person "a person who has the knowledge, experience, skills, and qualifications to carry out a particular task under these regulations".
¹⁵ ACoP Section 30.

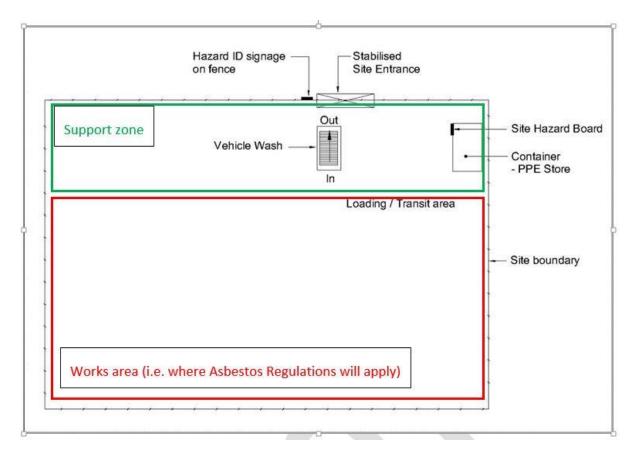


Figure B1 – Indicative site establishment layout.

B5 Personnel protective equipment

All staff undertaking earthworks within the works area shall be provided with and use the following PPE detailed in Table B1 (at end of this appendix); the level of PPE required will depend on the status of the works (i.e. asbestos related works or unlicensed asbestos works).

Drivers working in cabs with air conditioning switched on and who do not need to exit their truck/equipment while in the works area do not need to use the asbestos related PPE referenced in Table B1.

Requirements for other PPE (e.g. hi visibility clothing) shall be dependent upon the task being undertaken and the Contractor's own task analysis.

B6 Dust suppression controls

During the activities disturbing asbestos in soils, the disturbed materials shall be kept damp to reduce the generation of dust. The dust control shall not generate surface water run off outside of the asbestos works area. The Contaminated Land Specialist/Competent Person will advise the contractor if the use of dust suppressants or surfactants shall be necessary for the earthworks.

The Contractor's site foreman and/or Site Environmental Supervisor shall constantly observe for dust generation and implement further wetting, as necessary. This applies to activities such as, but not limited to, loading of asbestos contaminated materials into lorries, tipping from lorries and blading/grading.

Table B1 (at end of this appendix) and SMP Section 2.2.2 summarise the dust suppression controls to be employed.

B7 Decontamination procedures – personnel

Personnel leaving the works area (refer Figure B1) will pass through a designated decontamination area. The following sub sections summarise the personnel decontamination procedures dependent upon the status of the works and is to be read in conjunction with Table B1.

B7.1 Personnel decontamination

B7.1.1 For asbestos related works

Personnel decontamination procedures for exiting the asbestos related works area comprise:

- Staged wash/wipe down of outer clothing (i.e. disposable overall);
- Cleaning of footwear or removal and storage;
- Disposal or storage of outer clothing;
- Final stage removal of face mask:
 - Removal and disposal; or
 - Removal and wipe down and storage (for non-disposable masks).
- Changing/donning suitable personnel protective clothing required for working in the support zone.

The decontamination area will be divided into clean and dirty areas, with (if required) an area for the storage of footwear for reuse.

The decontamination area will be kept well maintained and asbestos waste regularly removed.

B7.1.2 For unlicensed asbestos works

Personnel decontamination procedures for exiting an unlicensed asbestos works comprise:

- Cleaning of footwear or removal and storage; and
- Standard procedures for a Category 1 area as per SMP Section 5.1.4 shall apply. Cloth coveralls used in the works area shall be stored in the decontamination area. These will be either disposed of as asbestos waste at the end of works, or if laundered, cleaned following the procedures in Section 15 of the ACoP. Alternatively, disposable overalls can be used instead.

B8 Decontamination procedures – plant and equipment

All plant will be decontaminated before leaving the works area (either asbestos related works or unlicensed asbestos works). A designated decontamination area will be established as follows:

- Place non-woven geotextile (e.g. Biddim) approximately 5 m x 5 m in plan on flat ground and secure at edges (e.g. peg or sand bag);
- Place either steel plates, or approximately 150 mm AP60, placed onto geotextile with approximately 1 m of geotextile extending beyond plates/gravel;
- Plant drives onto prepared pad and hosed down (i.e. low pressure water supply) systematically removing all materials from exterior of the plant). Washing will be undertaken with care to prevent water and washed off materials overshooting geotextile cloth area;
- If the plant is fitted with air conditioning and this is used during the works, no specific decontamination within the cab is necessary. If normal ventilation system is used the interior of cab wiped down with disposable wipes; and

• Cleaned plant to be inspected by the Contaminated Land Specialist or Competent Person to confirm decontamination completed, then plant drives off prepared pad and away from works area.

The geotextile, AP60 (if used), disposable wipes will be disposed of as asbestos waste.

B9 Off-site disposal of materials

Asbestos waste (e.g. spent PPE, discrete fragments ACM) will be double bagged and stored in a designated (labelled) lined skip¹⁶ for disposal to an appropriate facility. Soils can be placed in a lined skip. The following materials from earthworks are considered asbestos waste:

- Asbestos contaminated soils;
- Discrete ACM (e.g. removed during hand picking);
- Personnel protective equipment; and
- Geotextile cloth, disposable wipes materials from plant and equipment decontamination.

Asbestos contaminated materials can only be disposed of to an approved facility, they cannot be disposed of at a cleanfill or Burwood Resource Recovery Park. The receiving facility should be notified of the origin of the materials before disposal commences to confirm their acceptance of the materials, including their requirements for lining the loads. The Contaminated Land Specialist/Competent Person can confirm the disposal options for the materials.

B10 Completion of asbestos in soils works

The asbestos in soil related controls described herein shall cease to apply after all the identified asbestos contaminated materials have been either removed from the works area, or covered with a minimum of 200 mm of clean imported fill materials (e.g. quarry sourced pit run). The Contaminated Land Specialist or Competent Person will inform CIAL and the Contractor when the asbestos controls can be ceased.

¹⁶ Kate Valley Landfill requires asbestos loads to be lined.

Asbestos Regulations 2016 status	PPE	Respiratory protective equipment*1	Dust control/asbestos fibre suppression	Personnel decontamination	Vehicle assessment before demobilisation from works area	Vehicle assessment post decontamination completed by	Vehicle (truck) protection	Plant air conditioning
Asbestos related works	Disposable coveralls rated type 5, category 3, nitrile gloves, steel toe capped gumboots or safety footwear with disposable overshoes.	Disposable P2 dust mask.	Water via localised points. Addition of surfactants and polymers where the location is sensitive (such as adjacent to busy centres, schools). Temporary cover	Basic disposable decontamination area with foot wash.	Visual assessment.	Contaminated Land Specialist or Competent Person.	Truck lining/soil wrapping depending on the receiving landfill. All trucks should be covered.	Standard air conditioning.
Unlicensed asbestos work	No asbestos specific PPE if air monitoring confirms trace level asbestos in air <0.01 fibres/mL.	No asbestos specific RPE if Contaminated Land Specialist confirms unlikely to exceed trace levels in air monitoring and/or if air monitoring confirms asbestos level below trace level.	of materials.	Foot wash and used PPE collection area.				

Table B1: Summary of management actions for asbestos in soils works

*1 – refer to ACoP Section 14.

(based on Tables 6 and 7 – Asbestos in Soil Guidelines).

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